

Aiden Kenneth Lee

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Education:

Northern Arizona University;

AZ, BS Mechanical Engineering

Theta Tau, RPG Club | 3.38 GPA

Graduation Spring 2025

Projects:

Marine Energy Collegiate Competition 2025

- Team Lead of eight students and three faculty advisors
- Create agendas for multiple meetings a week
- Communicate with industry professionals
- Work with local community to advocate for the blue economy
- Designing a wave energy conversion device to supply power to coastal regions

Summary of Qualifications:

- Excellent written and verbal communication
- Excellent time management skills
- Experience with facilitating meetings with large numbers of people
- Problem-solving skills
- Excellent organizational skills

Special Skills:

- Proficient in SolidWorks- 5 years of experience
- Proficient in 3D printing- 4 years of experience
- Adept in Microsoft Office- 7 years of experience

Training and Certifications

- Basic machine shop training
- Mill certification
- Lathe certification
- WordPress trained
- FERPA trained

Work Experience:

Community Assistant, NAU Campus Living,

Flagstaff, AZ

November 2022- Present

- Work with students living in campus communities to create a vibrant and connected community of over 800 students
- Build a report with 30-40 assigned students in the campus community
- Collaborate with on-campus departments to host events to provide information
- Facilitate roommate mediation for conflict management
- Serve on-call duties and provided crisis management as a first responder
- Serve as a mandated reporter for Title IX and other sensitive information
- Uphold the Student Code of Conduct and the campus Living Community Standard policies and procedures

Steve Sanghi College of Engineering Dean's

office, Flagstaff, AZ

August 2024- Present

- Create and update weekly student newsletter for all of the College of Engineering
- Manage two building calendars to reserve rooms for students and faculty
- Set up for scheduled events in multiple departments such as coffee and food stations
- Self-assign tasks when noticing something needs to be done such as refilling printer and office supplies
- Manage the College of Engineering email of about 20-30 emails a shift
- Use personal judgment and experience to problem-solve unexpected situations