

MEETING MINUTES

Staff and Team Meeting 10-23-23

Meeting Date: 10-23-23

Meeting Time: 5:45pm – 6:00pm

Attendees: Aaron, Gia, Logan, Michelle

Table 1: Meeting Minutes

<p>Staff Meeting 5:30pm – 6:00pm</p>	<p>Reviewed Website</p> <ul style="list-style-type: none"> - For CAD, should it be pictures or actual files? Up to us but sounds like probably pictures <p>Report Questions? No</p> <p>Analysis Assignment</p> <ul style="list-style-type: none"> - What questions are outstanding? - Electrical voltage analysis. Fans are each 10 amps on a breaker. Check out the outlets in the room and see if they are on 15 or 20 amp breakers. If Dr. B doesn't know, Dr. Chackannah knows and if he doesn't know then facilities knows. - Deflection of plastic sheeting. What is the worst case for the load case under normal operations? Maximum pressure difference we will ever see? - Height of the wall using Fluid Analysis? <p>Second Cleanroom?</p> <ul style="list-style-type: none"> - If there is extra funding then yes. One of us needs to meet with Willy this week to discuss this. <p>Final Analysis Breakdown:</p> <p>1 person on Fluid Analysis - Michelle</p> <p>1 person on Electrical Analysis - Logan</p> <p>2 people on Project Management - Gia and Aaron</p> <p>First Prototype</p> <ul style="list-style-type: none"> - Simulation <p>Second Prototype</p> <ul style="list-style-type: none"> - Start building the cleanroom - Willy recommends doing all manufacturing in the machine shop and assembly can be done on site 	<p>ENG 314</p>
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Table 2: Action Items for Next Meeting

Action Item	Person Assigned	Due Date

