MEETING MINUTES

# Topic: Project Requirements

## Monday, Feb 15, 2021

## Time: 10 AM to 11 AM

**Minutes recorded by** Omer Alamoudi

**Meeting called by** Musaed Fraidoun

**Attendees:All**

**Please bring:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Time: 10 AM to 11 AM | **Discussion:**   * We had a discussion about the website. * Everyone started doing their slides for the second presentation.   · | Microsoft  Teams |
| Time: 9:35 to 10:30 AM | Content for Instructor Meeting:  * We met Dr.Willy and he guides us to understand clearly about the presentation. | Microsoft  Teams |
| Remaining minutes | Plan for next meeting Next time: Practicing the PPT. | Microsoft  Teams |