MEETING MINUTES

# Topic: Project Requirements

## Monday,8 Feb 2021

## Time: 10 AM To 11 PM

**Minutes recorded by** Omer Alamoudi

**Meeting called by** Musaed Fraidoun

**Attendees: All**

**Please bring:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Time: 10 AM to 11 AM | **Discussion:*** Assigned each member to handle some parts for prelim report.
* We discussed about the website.
* We started working on prelim report.
 | MicrosoftTeams  |
| Time: 7 PM to 8 PM | Content for Instructor Meeting:* We discussed mistakes that we did in the PPT.
 | MicrosoftTeams  |
| Remaining minutes | Plan for next meeting  Next time: Meeting to understand what everyone should do for the prelim report. | MicrosoftTeams  |