MEETING MINUTES

# Topic: Project Requirements

## Monday , March 2021

## 9:00 am – 10:30 am

**Minutes recorded by** \_\_Rashid Algelmod \_\_\_\_\_\_\_\_\_

**Meeting called by** \_\_\_\_\_\_\_\_\_Omer Alamouid \_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_Salem Al Marri, Chijian Wang, Omer Alamoudi, Rashid Algelmod, Musaed Fraidoon**

**Please bring:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| 10 am  | **Discussion about Final presentation** * lead by Rashid
* Assign each for specific topic

  | MicrosoftTeams    |
| 10: 15 am  | **Final Presentation*** lead by Rashid
* Discuss about the final presentation
* what the most important part is to include in PPT
* Get some practice before the PPT several time
 | MicrosoftTeams  |
| 11:20 am  | Content for Instructor Meeting * asking instructor about Final question about PPT
* Asking instructor about the subsystem of prototype in the Final PPT
* some question about the final report
 | MicrosoftTeams  |
| Remaining minutes | Plan for next meeting                          Next time: 12/4/2012 Monday | MicrosoftTeams  |