MEETING MINUTES

# Topic: Project Requirements

## Monday, 02, 2021

## Time: 10 AM to 11 AM

**Minutes recorded by** Chujian Wang

**Meeting called by** Salem Almarri

**Attendees: All**

**Please bring:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Time: 10 AM to 11 AM | **Discussion*** We discussed about the post mortem assigment.
 | MicrosoftTeams  |
| Time  | * **Discussion of** Everyone handled a title in that assignment.
 | MicrosoftTeams  |
|  Time  | Content for Instructor Meeting:We had no meeting in the first week. | MicrosoftTeams  |
| Remaining minutes | Plan for next meeting  Next time: We discussed what should do for the individual assignment and we focused on making them helpful for the project. | MicrosoftTeams  |