MEETING MINUTES

Topic: Client Meeting

Thursday, April 8th, 2021 2:15 - 2:50pm

Minutes recorded byDallany Segura
Meeting called byDallany Castano
Attendees: Omid Asgari, Daniel Castano and Dallany Segura
Please bring:N/A

Table 1. Record of meeting.

2:15 pm to 2:20 pm	Progress & upcoming deliverables Discussion led by Danny CAD and BOM due tomorrow Prototype	Zoom
2:20 pm to end		

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
CAD/BOM	Team	04/09/21 11:59pm	04/09/21 11:59pm
Analysis	Team	04/16/21 11:59pm	04/16/21 11:59pm
Prototype	Team	04/20/21 11:59pm	04/20/21 11:59pm