

MEETING MINUTES

Topic: Initial Client Meeting

Thursday, January 21st, 2021

2:15 – 2:45pm

Minutes recorded by ___Dallany Segura___

Meeting called by ___Dallany Segura___

Attendees: ___Timothy Becker, Omid Asgari, Daniel Castano and Dallany Segura___

Please bring: ___N/A___

Table 1. Record of meeting.

2:15 pm to 2:25 pm	Description of the Project <ul style="list-style-type: none">• Discussion led by Timothy Becker• Overview of the scope of the project, upcoming deliverables, and team goals	Zoom
2:25 pm to 2:35 pm	Identification of customer needs <ul style="list-style-type: none">• Discussion led by Timothy Becker• Device must:<ul style="list-style-type: none">○ Be biocompatible○ Prevent occlusion○ Prevent embolic from traveling downstream○ Smooth surface at the neck	Zoom
2:35 pm to end	Final questions <ul style="list-style-type: none">• Dr. Becker advises to research current catheter systems, blood vessel and aneurysm sizes, and balloon/stent methods.• Once the team develops a design, there is potential to build a prototype through Poba Medical.• Potential design options include using embolic agents or coils. Additionally, a mesh design creates more space inside the vessel.• The device must meet the following criteria:<ul style="list-style-type: none">-have a smooth surface at the neck of the aneurysm-allow blood to flow normally through the blood vessel-block blood flow into the aneurysm	Zoom

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
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Independent research	Team	N/A	12/27/21
Complete meeting minutes, schedule next meetings and prepare meeting agendas	Dallany	N/A	12/27/21
Presentation 1	Team	12/31/21 11:59pm	12/31/21 4:00pm