

MEETING MINUTES

Topic: Staff Meeting

Wednesday, September 8th, 2021

12:40 – 12:50pm

Minutes recorded by __Dallany Segura__

Meeting called by __David Willy __

Attendees: __David Willy, Daniel Castano and Dallany Segura__

Please bring: __N/A__

Table 1. Record of meeting.

12:40 pm to 12:50 pm	General questions <ul style="list-style-type: none">• Discussion led by Professor Willy• How is the hardware review going?<ul style="list-style-type: none">○ We are designing the fixtures for the stent in solidworks○ Nitinol is scheduled to arrive tomorrow○ Professor Willy recommends trying to remove the stent from the fixture, but leaving it on the fixture if it's not possible• How is the team being funded?<ul style="list-style-type: none">○ Dr. Becker and the BDL○ The team has been 3D printing in the BDL○ The purchases made have been out of pocket by team members	LRC 106
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Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Hardware review	Team	09/13/21	09/11/21