MEETING MINUTES

# Topic: symposium meeting

## Friday, April 24, 2020

## 2:00 pm – 2:30 pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Table 1. Record of meeting.**

|  |  |  |
| --- | --- | --- |
| 2:00 pm – 2:30 pm | **Feedback from judge**   * Paymon the judge looked into the presentation and poster and he mentioned that the poster and video is the most detailed * The judged asked if the team inherited if the team wanted to use some of the budget to the testing. * The judge asked how the team derived the engineering requirement. * Humoud mentioned that based on the discussion with the customers the engineering requirements made. * The judged asked the team what tests the team wanted to go through. * Nygel motioned that the team wanted to go through the stability and rolling tests for the wood prototype. * The judge asked what the future work is. * Musab mentioned that the team will ship the Plexiglas glass, operation manual and Final cad package. * The judge mentioned that he is a visual person and the overall project seems good. However, he will think of any feedback to add in. * The judge was wondering if all team members were mechanical engineers. * Samantha mentioned that she will fix chuck feedback on the presentation. * Humoud suggested putting the video for the edit. | Zoom Call |