MEETING MINUTES

# Topic: symposium meeting

## Friday, April 24, 2020

## 2:00 pm – 2:30 pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Table 1. Record of meeting.**

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| 2:00 pm – 2:30 pm | **Feedback from judge** * Paymon the judge looked into the presentation and poster and he mentioned that the poster and video is the most detailed
* The judged asked if the team inherited if the team wanted to use some of the budget to the testing.
* The judge asked how the team derived the engineering requirement.
* Humoud mentioned that based on the discussion with the customers the engineering requirements made.
* The judged asked the team what tests the team wanted to go through.
* Nygel motioned that the team wanted to go through the stability and rolling tests for the wood prototype.
* The judge asked what the future work is.
* Musab mentioned that the team will ship the Plexiglas glass, operation manual and Final cad package.
* The judge mentioned that he is a visual person and the overall project seems good. However, he will think of any feedback to add in.
* The judge was wondering if all team members were mechanical engineers.
* Samantha mentioned that she will fix chuck feedback on the presentation.
* Humoud suggested putting the video for the edit.
 | Zoom Call |