MEETING MINUTES

# Topic: Meeting with Dr. Trevas

## Thursday, April 2, 2020

## 4:00 pm – 4:30 pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Table 1. Record of meeting.**

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| 4:00 pm to 4:20 pm  | **Dr. Trevas checking on the team** * Dr. Trevas mentioned that the team can make a pitch about the video for 90 seconds.
* Musab asked if it should be a video or just audio.
* Dr. Trevas mentioned that the team does not need to have their picture.
* Samantha asked for the final poster can be uploaded for outsiders to be judged.
* Humoud asked if everyone needs to be on the video pitch.
* Dr. Trevas mentioned that it should be similar to business.
* Dr. Trevas mentioned that 90 seconds is the time line but if the team goes beyond it that is fine.
* Musab asked if the team should ship the device to the client.
* Dr. Trevas mentioned that the team could download solid works and work on it.
* Musab asked if the team should practice on making the audio and then sends.

  | Zoom call  |
| 4:20 pm to 4:30 pm  | **Team discussion** * Humoud asked about the links that he uploaded if they are valid
* Samantha mentioned that the standard have to make you go around.
* Samantha mentioned that there is testing next week.
* Nygel mentioned that he is in flagstaff and he will try to get Cocoyam leaf to test the device.
 | Zoom call |