MEETING MINUTES

# Topic: Meeting with Dr. Trevas

## Thursday, April 2, 2020

## 4:00 pm – 4:30 pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Table 1. Record of meeting.**

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| 4:00 pm to 4:20 pm | **Dr. Trevas checking on the team**   * Dr. Trevas mentioned that the team can make a pitch about the video for 90 seconds. * Musab asked if it should be a video or just audio. * Dr. Trevas mentioned that the team does not need to have their picture. * Samantha asked for the final poster can be uploaded for outsiders to be judged. * Humoud asked if everyone needs to be on the video pitch. * Dr. Trevas mentioned that it should be similar to business. * Dr. Trevas mentioned that 90 seconds is the time line but if the team goes beyond it that is fine. * Musab asked if the team should ship the device to the client. * Dr. Trevas mentioned that the team could download solid works and work on it. * Musab asked if the team should practice on making the audio and then sends. | Zoom call |
| 4:20 pm to 4:30 pm | **Team discussion**   * Humoud asked about the links that he uploaded if they are valid * Samantha mentioned that the standard have to make you go around. * Samantha mentioned that there is testing next week. * Nygel mentioned that he is in flagstaff and he will try to get Cocoyam leaf to test the device. | Zoom call |