MEETING MINUTES

# Topic: Staff meeting

## Thursday, February 13, 2020

## 4:00 pm – 4:35 pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Table 1. Record of meeting.**

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| 4:00 pm to 4:15 pm  | **Updating Dr. Trevas on the dispenser and asking questions about upcoming memo.*** Dr. Trevas asked what client liked the clucking gun.
* Nygel mentioned that the team had a phone call discussing the roller and the client decide that the team can decide the best decision.
* Dr. Trevas mentioned that the clucking gun is better than other alternatives.
* Dr. Trevas mentioned that Clucking gun is easier and simpler than Georgia tech device.
* Dr. Trevas mentioned that the team can mentioned the support of the mentor and instructor.
* Dr. Trevas mentioned if the team will make pictures like IKEA drawings this will be helpful for client.
* Samantha asked if there are minimum requirement for ERs and CRs.
* Dr. Trevas mentioned that there are not any minimum requirement.
* Dr. Trevas mentioned that building 77 has carpenter shop.
 | Engineering 210 |
| 4:15 pm to 4:30 pm  | **Discussing what the team can make*** Dr. Trevas asked if the team can build their own design from wood.

* Nygel mentioned that they have tools in phoenix that can help the team manufacture the roller from wood.
* Dr. Trevas emphasize on making steps done.
* Dr. Trevas mentioned that art and math get together.
* Nygel asked if the team could order wood through NAU
* Dr. Trevas mentioned that the team can order wood through University and thy will be able to get wood from home depot.
* Dr. Trevas looked up online on home depot and amazon websites.
* Samantha asked if the team can calculate the price of the device by only the amount of wood used rather the price of the whole wood.
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