MEETING MINUTES

# Topic: Staff meeting

## Thursday, February 13, 2020

## 4:00 pm – 4:35 pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Table 1. Record of meeting.**

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| 4:00 pm to 4:15 pm | **Updating Dr. Trevas on the dispenser and asking questions about upcoming memo.**   * Dr. Trevas asked what client liked the clucking gun. * Nygel mentioned that the team had a phone call discussing the roller and the client decide that the team can decide the best decision. * Dr. Trevas mentioned that the clucking gun is better than other alternatives. * Dr. Trevas mentioned that Clucking gun is easier and simpler than Georgia tech device. * Dr. Trevas mentioned that the team can mentioned the support of the mentor and instructor. * Dr. Trevas mentioned if the team will make pictures like IKEA drawings this will be helpful for client. * Samantha asked if there are minimum requirement for ERs and CRs. * Dr. Trevas mentioned that there are not any minimum requirement. * Dr. Trevas mentioned that building 77 has carpenter shop. | Engineering 210 |
| 4:15 pm to 4:30 pm | **Discussing what the team can make**   * Dr. Trevas asked if the team can build their own design from wood.      * Nygel mentioned that they have tools in phoenix that can help the team manufacture the roller from wood. * Dr. Trevas emphasize on making steps done. * Dr. Trevas mentioned that art and math get together. * Nygel asked if the team could order wood through NAU * Dr. Trevas mentioned that the team can order wood through University and thy will be able to get wood from home depot. * Dr. Trevas looked up online on home depot and amazon websites. * Samantha asked if the team can calculate the price of the device by only the amount of wood used rather the price of the whole wood. | Engineering 210 |