MEETING MINUTES

# Topic: Staff and Client meeting

## Thursday, February 6, 2020

## 4:00 pm – 4:15pm

## 5:00 pm – 5:20pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please bring:** shipments and substitute for cocoyam.

**Table 1. Record of meeting.**

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| 4:00 pm to 4:15 pm | **Updating Dr. Trevas on the dispenser and roller.**   * Samantha and Nygel showed Dr. Trevas a video of the gun dispensing. * Nygel told that The team did a flour mixture to test that dispensing process. * Dr. Trevas mentioned if we have a plan to make the roller form wood. * Nygel asked how the team can make the C shape * Dr. Trevas suggests making a tube cut. * Dr. Trevas recommended making the roller form wood and taking pictures for the memo. * Nygel mentioned that for sanitation they use palm oil. | Engineering 210 |
| 5:00 pm to 5:20 pm | **Updating the client on the dispenser**   * The client mentioned that he wanted something to dispense on the roller. * Nygel and Samantha both clarified that even thought he the client thinks that the cocoyam will dispense it will not. * The client mentioned that the team should consult Jackie for information about how to make the dispenser . * Nygel suggested that the team alters on Georgia tech device to be able to dispense. | Phone conference call |