MEETING MINUTES

# Topic: Manufacturing dispenser

## Wednesday, February 5, 2020

## 6:00 pm – 7:15pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please bring:** shipments and substitute for cocoyam.

**Table 1. Record of meeting.**

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| 6:00 pm to 6:20 pm  | **Discussing meeting with Ms. Jackie and working on adjusting the design*** Team members were discussing when is the best time for them to meet with Ms. Jackie
* Nygel and Musab making the paste
* Samantha and humoud are disassembling the roller
* Samantha and Humoud are cutting parchment sheet

  | Maker lab  |
| 6:20 pm to 6:30 pm | **Testing the dispenser gun and roller with parchment sheet*** Nygel and Musab were testing the dispensing gun
* Samantha is testing the roller with parchment sheet
* Musab and Nygel are Testing piping bag
 | Maker lab |
| 6:40 pm to 7:15 pm | **Testing and cleaning.*** Nygel putting the piping back
* Humoud trashed the excessive flour.
* Nygel making more flour.
* Samantha is taking a video of the dispensing
* Musab and Humoud cleaned all the tools.
 | Maker lab |