MEETING MINUTES

# Topic: Manufacturing dispenser

## Wednesday, February 5, 2020

## 6:00 pm – 7:15pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please bring:** shipments and substitute for cocoyam.

**Table 1. Record of meeting.**

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| 6:00 pm to 6:20 pm | **Discussing meeting with Ms. Jackie and working on adjusting the design**   * Team members were discussing when is the best time for them to meet with Ms. Jackie * Nygel and Musab making the paste * Samantha and humoud are disassembling the roller * Samantha and Humoud are cutting parchment sheet | Maker lab |
| 6:20 pm to 6:30 pm | **Testing the dispenser gun and roller with parchment sheet**   * Nygel and Musab were testing the dispensing gun * Samantha is testing the roller with parchment sheet * Musab and Nygel are Testing piping bag | Maker lab |
| 6:40 pm to 7:15 pm | **Testing and cleaning.**   * Nygel putting the piping back * Humoud trashed the excessive flour. * Nygel making more flour. * Samantha is taking a video of the dispensing * Musab and Humoud cleaned all the tools. | Maker lab |