MEETING MINUTES

# Topic: Staff, client and mentor meetings.

## Thursday, January 30, 2020

## 4:00 pm – 5:35pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please bring:** high fidelity design.

**Table 1. Record of meeting.**

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| 4:00 pm to 4:10 pm  | **Meeting with the client and the instructor*** Samantha asking the client about the place of the dispenser.
* Nygel asked if pumping is acceptable suggestion.
* Client mentioned that he wanted everything to be manual.
 | Engineering 210  |
| 4:20 pm to 4:37 pm | **Asking clients questions** * Nygel asked if he was able to find information about shipping.
* Nygel mentioned that if the design can be assembled and disassembled.
* Can be symmetrical so the parts can only be assembled in a certain way.
* Dr. Trevas suggested making the manual in picture.
* Samantha asked if client still would like a video delivery for the final delivery.
* Musab asked if he was able to find a plastic shop.
* Client suggested making wood and mental combination to prevent the cocoyam.
* Nygel asked what type of wood do the build the bowls from.
* Dr. Trevas suggested leather instead of silicon.
* Nygel mentioned that having something to pump things are better than Georgia tech design.
* Samantha suggested putting alternative materials in the user manual.
 | Engineering 210 |
| 4:37 pm to 4:50 pm | **Instructor asking questions about the design.** * Dr. Trevas asked how the design works.
* Dr. Trevas asked how dense is the cocoyam.
* Dr. Trevas mentioned Caulk gun.
* Samantha suggested purchasing a Caulk gun
* and testing it.
* Nygel mentioned that the team discussed using a Ziplock and dispensing the cocoyam.
* Dr. Trevas mentioned that the cocoyam is none Newtonian fluid.
* Dr. Trevas mentioned the build things from beetles shell is Shellac.
* Humoud asked about the spelling for the material that is made from beetle shells.
 | Engineering 210 |
| 4:50 pm to 5:00 pm  | **Discussing plans on the next step to be taken*** Nygel asked about the issue with dispenser.
* The mentor aske if the client is happy with roller.
* Nygel explained how the caulking gun would work.
 | Engineering 108 |
| 5:00 pm to 5:15 pm | * The mentor mentioned that the handle is bulky.
* The mentor asked if making the device form metal instead.
* The tam mentioned that making the device form metal is heavier.
* The mentor mentioned that customer changing his requirement is common in real world.
* Meteor asked what are our short- and long-term steps.
* Samantha mentioned working on the dispenser, handle and testing with Jackie.
 | Engineering 108 |
| 5:00 pm to 5:35 pm | * Mentor mentioned what the team will do in case the device does not work.
* Client asked that having different iterations is better than waiting to make one design.
* Chuck asked where the engineering in this class is.
* Samantha and Nygel explained that the team redesigned some features.
 | Engineering 108 |