MEETING MINUTES

# Topic: Client Meeting.

## Monday, January 24, 2020

## 4:00 pm – pm

**Minutes recorded by \_\_\_Humoud Alanjari\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** \_capstone team\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendees: \_\_\_\_\_\_\_\_\_\_All members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please bring:** Laptop to register minutes.

**Table 1. Record of meeting.**

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| 3:50pm to 4:00pm  | **Setting up Zoom** * Samantha is going ahead and setting up a zoom link to share it with our client.
* Calling the client over his cell phone due to technical issues with zoom
 | Engineering 120  |
| 4:00pm to 4:25pm  | **Updating client with design*** Asking the client if changing the dispenser will help dispensing.
* Client informed that he would like a dispenser to be on top.
* Nygel asked if it is possible to have access to gorge tech design.
* Samantha asked the client on his feedback about our fidelity design.
* The client mentioned that dispenser was the thing that he wants to change.
* Nygel asked if people in Cameroon have access to shipping company such as amazon.
* Client is reasserting on the importance of making the design as simple as possible.
* Musab asked how people have access to wood and other resources
* Humoud asked if client knows any manufacturers or shops for plastic.
* Client asked if it is possible to add an electrical motor.
 | Engineering 120 |
| 4:25 pm until the end  | **Changing meeting time with client*** Asking client to change the meeting date to Thursday at 4:00 pm.
* Client mentioned that he can meet on Thursday, but client prefers meeting earlier if possible.
* Client asked if it possible to make the device from coconut wood
* Client mentioned that making the device from wood would be better since the people have access to strong wood.
 | Engineering 120 |