

# Meeting minutes

## Topic: Technical Roles Discussion

Tuesday, March 6<sup>th</sup> 2018  
10:30 am – 10:57 am

Minutes recorded by: Faisal Alfares

Meeting called by: All team members

Attendees: Abdulrahman Almohammad, Fawaz Aladwani, Faisal Alfares, Abdullah Bouhamad and Abdullah Aljaafar.

Table 1. The team meeting.

<b>10:30 am to 10:45 am</b>	<b>Beginning of meeting</b> <ul style="list-style-type: none"><li>• The instructor asked everyone a specific question about what did each member is working on.</li></ul>	<b>Engineering Building Rm 118</b>
<b>10:45 am to 10:55 am</b>	<b>Project discussion</b> <ul style="list-style-type: none"><li>• The team discussed with the instructor important features the project has and needs to be worked on.</li><li>• Split the work between the group.</li></ul>	<b>Engineering Building Rm 118</b>
<b>10:55 am to 10:57 am</b>	<b>Schedule the next team meeting</b> <ul style="list-style-type: none"><li>• The team will have another meeting with Dr.Willy</li></ul>	<b>Engineering Building Rm 118</b>