

Meeting minutes

Topic: Working on Final Proposal Rewrite.

Wednesday, June 6th 2018
12:25 pm – 1:15 pm

Minutes recorded by: Faisal Alfares

Meeting called by: All team members

Attendees: Abdulrahman Almohammad, Fawaz Aladwani, Faisal Alfares, Abdullah Bouhamad and Abdullah Aljaafar.

Table 1. The team meeting.

12:25 pm to 1:55 pm	Beginning of meeting <ul style="list-style-type: none">• Each team member was reading the instruction carefully.• Members recognize their mistakes.• Each team member asked if they have any question.	Engineering Building Rm 112
1:55 pm to 1:10 pm	Project discussion <ul style="list-style-type: none">• Everyone works• Doing editings.	Engineering Building Rm 112
1:10 pm to 1:15 pm	Schedule the next team meeting <ul style="list-style-type: none">• The team members will start working to do the website.	Engineering Building Rm 112