

# Meeting minutes

**Topic: Working on the slides.**

**Monday, 16<sup>th</sup> 2018**

**10:30 pm – 11:30 pm**

**Minutes recorded by:** Faisal Alfares

**Meeting called by:** All team members

**Attendees:** Abdulrahman Almohammad, Fawaz Aladwani, Faisal Alfares, Abdullah Bouhamad and Abdullah Aljaafar.

**Table 1. The team meeting.**

<b>10:30 pm to 10:45 pm</b>	<b>Beginning of meeting</b> <ul style="list-style-type: none"><li>• Some members asked their questions to the group.</li></ul>	<b>Engineering Building Rm 118</b>
<b>10:45 pm to 11:25 pm</b>	<b>Project discussion</b> <ul style="list-style-type: none"><li>• Completing the slides</li><li>• Practice Practice Practice</li></ul>	<b>Engineering Building Rm 118</b>
<b>11:25 pm to 11:30 pm</b>	<b>Schedule the next team meeting</b> <ul style="list-style-type: none"><li>• We are ready for the presentation.</li></ul>	<b>Engineering Building Rm 118</b>