

MEETING MINUTES

Topic: Designs Building

Wednesday, January 24, 2017

5:30pm-5:50pm

Minutes recorded by Riley DeHeer

Meeting called by Trevas

Attendees: All members

Table 1. Record of meeting.

5:30pm-5:50pm 1/24/18	Design <ul style="list-style-type: none">• Fishing rod step-completed<ul style="list-style-type: none">○ Makes a large movement, very fun○ Work on fake leg to kick pin○ Possible flag on the flagstaff• Water wheel-found<ul style="list-style-type: none">○ Activation of step• Swivel door-in progress<ul style="list-style-type: none">○ Finding fab and carpentry shop form• Load cell-waiting for parts• Accordion door-complete<ul style="list-style-type: none">○ Activation of next step as door falls open• Palletize<ul style="list-style-type: none">○ Still looking, potentially not necessary	Riley	EGR Building Rm 120
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Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Build fake leg for the fishing pole step	Ali	1/31/18	1/31/18
Build pour step leading to water wheel	Faisel	1/31/18	1/31/18
Cut tracks and build swivel door with fabricated parts	Kyle	1/31/18	1/31/18
Keep working on cereal pour and arduino	Madison	1/31/18	1/31/18
Fill box with steps to chain together	Riley	1/31/18	1/31/18