

MEETING AGENDA

Topic: ME 476C Seventh Client Meeting

Date: Thursday April 12, 2018

Time: 11:00 am – 11:30 am

Location: Engineering Building In Front of Dr. Ciocanel's Office

Meeting called by: Cole Neilson

Attendees: (All Team Members)

Please bring: Prepared summary of what has been done for client.

11:00 am to 11:10 am	Explain What has been done for Client <ul style="list-style-type: none">Analytical Reports completed from each team member.Keith showed calculations from his report and numbers.	In Front of Dr. Ciocanel's Office
11:10 am to 11:20 am	Client's Reaction <ul style="list-style-type: none">Client will explain pros and cons of what has been done.	In Front of Dr. Ciocanel's Office
11:20 am to end	Plan for Next Client Meeting <ul style="list-style-type: none">Next meeting will be on 4/12/18.Meeting will be a team meeting..	In Front of Dr. Ciocanel's Office

Upcoming requirements:

1. Presentation 3 on 4/19/18.
2. Website 2 due on 5/2/18

Tasks to be completed prior to meeting:

Group Member	Task	Start Date
All members	Presentation 3	4/10/18
Keith	Website 3	4/5/18