

CLIENT MEETING MINUTES

Topic: ME 476C Seventh Client Meeting

Date: Thursday April 12, 2018

Time: 11:00 am – 11:30 am

Location: Engineering Building In Front of Dr. Ciocanel's Office

Minutes recorded by Michael Garelick

Meeting called by Cole Neilson

Attendees: All Group Members

Table 1. Record of meeting.

9:30 am to 9:40 am	Explain What has been done for Client <ul style="list-style-type: none">Analytical Reports completed from each team member.Keith showed calculations from his report and numbers.	In Front of Dr. Ciocanel's Office
9:40 am to 9:50 am	Client's Reaction <ul style="list-style-type: none">Looked at pressure ranges: 98 kPa to 3 kPa.Maximum 40 GPM.Flow rate is good for what is needed.Need to find sensors with that pressure range.Look to books in room 216 for bends losses.	In Front of Dr. Ciocanel's Office
9:50 am to end	Plan for Next Client Meeting <ul style="list-style-type: none">Next meeting will be on 4/24/18.Meeting will be a team meeting.	In Front of Dr. Ciocanel's Office

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Analytical Report: Pump analysis	Michael	4/8/18	4/8/18
Analytical Report: Sensor analysis	Mark	4/8/18	4/8/18
Analytical Report: Pipe stress analysis	Cole	4/8/18	4/8/18

Analytical Report: MatLab and flow analysis	Keith	4/8/18	4/8/18
Presentation 3	All members	4/19/18	

Next formal meeting: 4/24/18, room 120,Engineering Building, at 9:35 am.

Next members responsible for agenda: Michael Garelick .

and meeting minutes: Michael Garelick .