

# MEETING AGENDA

## Topic: ME 476C Fourth Staff Meeting

**Date:** Thursday, March 29, 2018

**Time:** 10:15 am – 10:45 am

**Location:** Engineering Building Rm 120

Meeting called by: David Willy

**Attendees:** (All Team Members)

**Please bring:** Prepared summary of completed, current, and next plan.

<b>10:15 am to 10:20 am</b>	<b>“What have you completed since we last met?”</b> <ul style="list-style-type: none"><li>• Mark: sensor/transducer research. Three different sensors for flow rates. Possible use of visualization tools.</li><li>• Keith: Simulations. Parts to where the flow diverges, close valve. Splitting flow and flow rate.</li><li>• Michael: Choosing type of pump. Decided on centrifugal pump to match the table design best.</li><li>• Cole: Materials mostly decided on plastic. Looking into how to pressure tap plastic.</li></ul>	Room 120
<b>10:20 am to 10:30 am</b>	<b>“What are you currently working on?”</b> <ul style="list-style-type: none"><li>• All group members working on Analysis Report.</li><li>• Website 2 will be done by Keith</li></ul>	Room 120
<b>10:30 am to 10:40 am</b>	<b>“What do you plan to do next?”</b> <ul style="list-style-type: none"><li>• Willy will help plan what is next.</li></ul>	Room 120

Upcoming requirements:

1. Analytical Reports due on 4/8/18.
2. Website 2 due on 4/1/18

Tasks to be completed prior to meeting:

Group Member	Task	Start Date
All members	Analytical Report	3/15/18
Keith	Website 2	3/27/18