

CLIENT MEETING MINUTES

Topic: ME 476C Fifth Client Meeting

Date: Thursday March 29, 2018

Time: 11:00 am – 11:30 am

Location: Engineering Building In Front of Dr. Ciocanel's Office

Minutes recorded by Michael Garelick

Meeting called by Cole Neilson

Attendees: All Group Members

Table 1. Record of meeting.

<p>9:30 am to 9:40 am</p>	<p>Explain What has been done for Client</p> <ul style="list-style-type: none"> • Michael: Has chosen a centrifugal pump. • Mark: Has been looking at flow meters. • Cole: Has been looking into pressure taps. Decided on plastic pipes. • Keith: Performed simulations with two different layouts. Provided sketches. 	<p>In Front of Dr. Ciocanel's Office</p>
<p>9:40 am to 9:50 am</p>	<p>Client's Reaction</p> <ul style="list-style-type: none"> • Not sufficient team progress. • Pump needs to be decided and relayed to other group members. • Projected table setup not good. Expansion and contraction need more attention. • Does not need a lot of elbows. • Need multiple pipe networks like old experiment. 	<p>In Front of Dr. Ciocanel's Office</p>
<p>9:50 am to end</p>	<p>Plan for Next Client Meeting</p> <ul style="list-style-type: none"> • Next meeting will be on 4/3/18. • Meeting will be a team meeting. • Website 2 will be due before then. 	<p>In Front of Dr. Ciocanel's Office</p>

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Analytical Report: Pump analysis	Michael	4/8/18	

Analytical Report: Sensor analysis	Mark	4/8/18	
Analytical Report: Pipe stress analysis	Cole	4/8/18	
Analytical Report: MatLab and flow analysis	Keith	4/8/18	
Website 2	Keith	4/1/18	

Next formal meeting: 4/3/18, room 120,Engineering Building, at 9:35 am.

Next members responsible for agenda: Michael Garelick .

and meeting minutes: Michael Garelick .