

STAFF MEETING AGENDA

Topic: ME 486C 5th Staff Meeting -- In-Class Lecture

Date: Wednesday, November 7, 2018

Time: 11:30 am – 12:20 pm

Location: Engineering Building Room 314

Meeting called by: Sarah Oman

Attendees: (All Team Members)

Please bring:

11:30am - 12:20pm	In-Class Lecture <ul style="list-style-type: none">• Sarah Oman would like to meet with the class as a whole to discuss possible inquiries regarding the Final Presentation and Poster.• Team members will ask questions as needed.	Room 314
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Upcoming requirements:

1. Sixth Client Meeting most likely on 11/14/2018.
2. Sixth Staff Meeting on 11/19/2018.
3. Second presentation: Midpoint Presentation on 10/29/2018.
4. Hardware Review 2 due on 10/29/2018.

Tasks to be completed prior to meeting:

Group Member	Task	Start Date
All members	Final Product and Testing Proof	10/31/18
All members	Final Presentation and Poster	10/31/18