

## Staff Meeting 3/7/18

**Purpose:** Update Dr. Trevas on the state of the project and verify individual tasks.

**Attendees:** Dr. Trevas, Ethan Michel, Azalea Grant, Robert Libby, Brandon Begay, Hannah Rentschler.

**Meeting Time:** 4:30-5:00 pm

**Minutes Recorder:** Hannah

We have a midpoint presentation due next Thursday

Ethan will handle the intro

Hannah, Robert, and Azalea will handle the updates section

Azalea, Robert, and Brandon will handle the moving forward section

Hanna and the whole team will do a demo for the Hardwar review section.

Short term goals are to have a running prototype by Monday, and to have a rough draft of the presentation by Monday.

Individual tasks to be completed by next Wednesday:

Azalea

- Finish machining the new pulley
- Finish machining the t-bracket

Robert

- Test the control method on the new prototype
- Get the timing of the controls calibrated for the new prototype

Brandon

- Research and order new cables
- Put in new parts order

Ethan

- Possibly redesign and rebuild the T-Bracket
- Research methods off attaching exo to foot

Hannah

- Assemble the new prototype
- Attach straps to motor plate and exo
- Help Robert test the exo