**Test fixture for flight components**

**Meeting agenda**

October 24

Meeting time and place: 11:30 am, conference call.

Attendees: Israel, Alexandra, Shanna, Abdulaziz, Chuck.

Please bring: laptops and notebooks.

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| **11:30-11:35** | Introductions *All members*  * Deciding the note taker. * The team will prepare for the meeting. | conference call |
| **11:35-12:35** | Discussion               *All members*  * Discuss the analysis * Prepare for the presentation | conference call |
| **12:35-12:40** | Meeting Conclusion *All members*  * Discussing the next process for the project. * Planning the next meeting. | conference call |