**Test fixture for flight components**

**Meeting agenda**

February 6

Meeting time and place: 5:15 pm, at the engineering, engineering café.

Attendees: Israel, Alexandra, Shanna, Abdulaziz.

Please bring: laptops and notebooks.

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| **5:15-5:20** | **Introductions:**   * Deciding the note taker. * Prepare for the meeting. | **engineering café.** |
| **5:20-6:00** | **Discussion**: *All members*   * The team will discuss the presentation. * Project Description * Background & Benchmarking * Customer and Engineering Requirements * Schedule & Budget | **engineering café.** |
| **6:00-6:05** | **Meeting Conclusion**: *All members*   * Discuss and prepare for the next meeting * Planning the next meeting. | **engineering café.** |