MEETING MINUTES

# Topic: Quartz Lamps Orientation

## Date: Sept 26, 2018

## Time: 11:30 – 12:30

**Minutes recorded by: Lexie**

**Meeting called by**: All

Attendees: Lexie, Shanna, Israel, Aziz

Please bring: Laptops, Notebooks

Table . Record of meeting.

|  |  |  |
| --- | --- | --- |
| TIME BREAKDOWN | **TOPIC / NOTES** | **LOCATION** |
| 11:30 – 12:15 | Quartz Lamp Brainstorming   * A expandable ring that can be placed around the radome * An apparatus with hinges so that the fixture can be folded for storage * Rods (with the lamps attached) that can be inserted into the existing plate * May need to make some size adjustments on the plate? * Could we just attach lamps around the base of the radome? | EGR 317 |
| 12:15 – 12:30 | Housekeeping   * Israel to email ANSYS contact at Gore * Separate meetings with Chuck for the test fixture teams * Look at Gantt chart for due dates   Questions for Chuck   * Do we need to heat the whole radome? Or can we just focus on the back? * Do we need to be concerned with the labor required to machine the parts? |  |

Table . Tasks Assigned.

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Person Assigned** | **Due Date** | **Date Complete** |
| Update CAD | Israel |  |  |
| Hardware review stuff (send summary to Lexie on Tuesday to compile) | All | Oct 2 |  |

**Next formal meeting: TBD**

**Time:**

**Location:**

**What will be addressed?**