MEETING MINUTES

# Topic: Analyses to Tackle

## Date: Sept 7, 2018

## Time: 11:55 – 12:45

**Minutes recorded by: Lexie**

**Meeting called by**: All

Attendees: Lexie, Shanna, Israel, Aziz

Please bring: Laptops, Notebooks

Table . Record of meeting.

|  |  |  |
| --- | --- | --- |
| TIME BREAKDOWN | **TOPIC / NOTES** | **LOCATION** |
| 11:55 – 12:45 | The team discussed what analyses(in what order) need to be completed.* Finalize mechanical loading calculations
* Finalize thermal loading calculations
* Determine heat lamp orientation
* Box beams – weight and size
* Joint – plate to box beams
* Ground to fixture interface
* Threaded Joint Adaptor – plate/holes on plate
* Power and Water Reqs
* Time Study

It still needs to be decided which analyses will require ANSYS.  | EGR Building |

Table . Tasks Assigned.

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Person Assigned**  | **Due Date** | **Date Complete** |
| Email Chuck to schedule meeting | Israel | ASAP |  |
| Update Website | Aziz | Sept 14 |  |

**Next formal meeting: TBD**