

Staff Meeting Minutes

Date: 12/06/2018 11:00am-12:00pm

Location: Dubios rm19

Lead Person: Torki Alhaqqan

Minutes Recorder: Fawaz Almubark

In Attendance: All team members and Zachary lerner

Executive Summary:

Today our meeting with Zachary Lerner was to show him our prototype and the final spring analysis finally to see if he needs any adjustments.

To accomplish:

- Ordering new parts
- Peer evaluation
- Website check 3
- Prototype final summary
- CAD model and Drawing sheets

Individual task:

1. Solidwork -Torki
2. Prototype final summary -fawaz
3. Drawing sheets- barjes
4. website check- Mohammad
5. Ordering torque sensor- Humood

