

Staff Meeting Minutes

Date: 11/13/2018 11:00am-12:00 pm

Location: Dubios rm19

Lead Person: Torki Alhaqqan

Minutes Recorder: Fawaz Almubark

In Attendance: All team members and Zachary Lerner

Executive Summary:

Today for our meeting with professor Zachary we had narrowed down our designs to two and finishing up on our spring calculation. Finally, going to work on the final design and Cad/Cam it.

To accomplish:

- Solidwork final design
- Spring analysis
- Prototype printing
- PowerPoint three
- Choosing the final design
- BOM

Individual task:

1. Solidwork and choose a design-Torki
2. (new for the design will choose)-fawaz
3. Ordering new parts- barjes
4. Prototype printing- Mohammad
5. PowerPoint 3- Humood

