

## Staff Meeting Minutes

Date: 02/19/2018 6:50-7:10 pm

Location: Dubios rm19

Lead Person: Torki Alhaqqan

Minutes Recorder: Fawaz Almubark

In Attendance: All team members

### Executive Summary:

Today for our staff meeting we discussed what our next plan for the building process and we have to adjust the t-bar and add holes furthermore, we also divide our individual analysis topics and we also discussed the spring and showed the calculation for dr.trevas

### To accomplish:

- Pcb motor to assumable
- T-bar manufacturing
- Getting screws
- Midterm report
- Individual analysis

### Individual task:

1. Pcb motor assembly to the exoskeleton -Torki
2. Order the screws and washers-fawaz
3. Build the hook and the Bowden cables- barjes
4. T-bar manufacturing to add holes - Mohammad
5. Meet with client and check on spring - Humood