

## Teem Meeting Minutes

11/30/2018

Date: 5:00-7:30 pm

Location: ENG building

Lead Person: Torki Alhaqqan

Minutes Recorder: Fawaz Almubark

In Attendance: All team members

### Executive Summary:

For the meeting today we had to work on the final proposal and finishing up the final bill of material and finishing up our calculation for the spring analysis.

To accomplish:

- Finish spring analysis
- BOM (bill of material)
- Final report proposal
- CAD/CAM
- Prototype due next week

Industrial analysis task:

1. calculation of springs (Torki)
2. Final proposal (Fawaz Almubarak)
3. budget for prototype (Humood Aljabri)
4. print 3d for CAD ( Mohammad Alali)
5. CAD/CAM (Barjes Alenezi)

Due next week:

- 1- Report proposal
- 2-CAD/CAM
- 3-Peer evaluation 3

