**Staff Meeting**

9/5/2018

7:34-8:00

Present:

Steve, Nathaniel, Travis, Corey, T.A Brandon, Professor Trevas

Discussion:

During the staff meeting the team talked about basic requirements and discussed Travis’ future meeting with Jim Corning on the next Wednesday. We also talked about FEA and CAD models and what else we may need to accomplish the goals of the projects. The program Ansys was recommended by Dr. Trevas to help the team with their FEA analysis.

Moving Forward:

We need to prepare questions and read the brochure that Jim gave us for our future meeting. We also need to get a list of customer requirements and refine our team charter.