**Staff Meeting**

11/27/2018

6:30pm-10:00pm

Location: Online

Present:

Nathaniel, Travis, Corey, Steve

Discussion:

The team worked together on a google slides account to create their presentation. The presentation included all the information from the CAD package that was created by the Team and everything the team has thus far from the Ansys modeling. The team also prepared all proposed sketches, CAD designs, and scheduling and budget. The team compiled these resources into a presentation slides in order to demonstrate the progress they’ve made thus far in the project. The team Worked for most of the night on the google slide fixing and correcting all the mistakes to make sure that it was ready to present the following day in class. The team also initiated the procedure for getting their report resources in order to prepare themselves for their upcoming report, BOM, CAD package, and Prototype.

Moving Forward:

The team needs to prepare for their Final report that follows the presentaion on Friday. Continually the team needs to continue to work on the BOM, CAD Package, and Prototype. The Team needs to prepare themselves to get the most of the upcoming meeting with the client next Wednesday. They will Propose there ideas and what they’ve accomplished and get feedback from their client on how they have been preforming.