

# MEETING AGENDA

## Topic: Client Meeting

Wednesday, December 06, 2018

~10:00am-11:00am

Meeting called by: Katie Hoffman

**Attendees: (All Team Members)**

**Please bring:** Logbooks and laptops

<b>10:00am-11:00am</b>	<b>CAD Model Approvals</b> <ul style="list-style-type: none"><li>• Approved by client.</li><li>• Add supports</li><li>• fix room to have overlapping flaps</li></ul>	Dubois
	<b>FFU</b> <ul style="list-style-type: none"><li>• Katie to contact Terra Universal in regards to pricing of FFUs</li><li>• Goal is to order FFU by next week.</li></ul>	Dubois
	<b>Next Semester</b> <ul style="list-style-type: none"><li>• Fix CAD designs</li><li>• Katie to do ANSYS analysis</li><li>• Do Stress analysis on frames</li><li>• Organize material to purchase</li></ul>	Dubois

Upcoming requirements:

1. CAD Package
2. Organize Material
3. ANSYS and stress analysis

Tasks to be completed:

Group Member	Task	Start Date
Katie	ANSYS and contact Terra	
Hannah	CAD, Stress	
Daniel	CAD,Stress	