

DAVID RANKIN

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QUALIFICATIONS SUMMARY

- Exceptional collaborative and interpersonal skills
 - Strong multi-tasking and problem solving abilities
 - Excellent written and oral communication skills
 - Superb understanding of customer service
 - Working knowledge of CAD software, MATLAB and other programming languages
 - Proficient with Microsoft Office, various cloud and scheduling software
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ACADEMICS

Bachelor's Degree in Mechanical Engineering

Anticipated Graduation May 2017

Northern Arizona University - Flagstaff, AZ

- Dean's List recipient with cumulative 3.65 GPA
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RELEVANT EXPERIENCE

Operations Chief/Platoon Commander (Active & Reserve)

September 2007 – Current

United States Marine Corps - Phoenix, AZ

- Develop and supervise the safety and well-being of up to 140 people during training and combat operations with the use of weapons, ammunition, heavy machinery, and the assembly/disassembly of various advanced military systems without loss
- Generate and maintain numerous logs, spreadsheets, word documents, PowerPoints, and PDF files for documentation of personnel and equipment, clear and effective communication between teams, and displaying progress reports
- Resolve any disputes amongst my peers and subordinates using tactful communication while understanding each individual's situation and fostering a collaborative environment to establish an appropriate solution
- Coordinate with all key leaders in order to design the best strategy and schedule possible for future operations
- Lead, advise, and mentor up to five individuals with their personal and professional development in order for them to successfully lead, train, and mentor their teams in future missions and tasks
- Managed communication equipment readiness rates of \$120,000 worth of gear while maintaining 100% accountability
- Obtained secret security clearance for sensitive materials about personnel, equipment, and planning for unit training
- Executed the total construction of two single-floor office buildings while deployed in Afghanistan where supplies were limited and the precise calculations of needed materials was necessary

Carpenter/Assistant Superintendent

September 2014 – July 2015

Layton Construction Company – Salt Lake City, UT & Phoenix, AZ

- Supported superintendents with completing all final tasks and maintenance required to finish two projects
- Supervised up to six subcontractors during the demolition and construction of hospital remodels
- Assisted in construction of exterior concrete walls for a commercial building using the Peri Formwork system
- Worked alongside a crew of seven to collaborate and communicate in order to reach deadlines for the project
- Enforced all safety protocol for the jobsite through use of personal protective equipment and safe operating procedures

Lot Associate

August 2011 – November 2012

The Home Depot - Flagstaff, AZ

- Certified to move heavy materials on pallets in and out of store via forklift without loss
- Provided excellent customer service for customers in regards to exploring ideas to solve their issue, creating plans for home projects, assisting the customer find the requested items, and loading the purchase into the customer's vehicles

Carpenter/Carpenter Helper

April 2004 – September 2007

MacGregor Framing & Woods Custom Finish - Kingman, AZ

- Assisted with the construction of 40 houses, one commercial storage unit center, and 10 garages
 - Developed new system to lay trusses that decreased installation time by 40%, cutting labor costs for crane operation
 - Led a team of up to five people during the rough framing of 10 houses and three garages
 - Successfully delegated work based on blueprints to complete projects properly, safely, and in a timely manner
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ACHIEVEMENTS

United States Marine Corps

Certificate of Commendation (Awarded five times)

- Received for professional achievement and dedication during both training and combat

Meritorious Mast (Awarded two times)

- Earned for superior performance of duties while leading a team of 12 people

Letter of Appreciation (Awarded three times)

- Awarded for volunteering for Toys 4 Tots and for academic achievement in a military school

The Home Depot

Homer Award

- Given to associates who represented values of hard work and integrity