

MEETING MINUTES

Topic: Experimental Setup and Midpoint Presentation

Tuesday, March 7, 2017

5:30 PM – 8:00 PM

Minutes recorded by: Brianna Moore

Meeting called by: Thomas Hill and Lateef Alhumaidan

Attendees: Brianna Moore, Thomas Hill, Lateef Alhumaidan, Aziz Alanzi, Clayton Surratt, Galen Geislinger and Kevin (from EE team)

Please bring: Experimental equipment

Table 1. Record of meeting.

| | | |
|---------------------------|--|---------------------------|
| 5:30 PM to 6:00 PM | Opening new experimental equipment <ul style="list-style-type: none">• New pressure taps came in• Assessed computer connection for the Venturi – need different connection for the pressure taps | EGR 2 nd floor |
| 6:00 PM to 7:00 PM | Assembling the experimental setup <ul style="list-style-type: none">• Assembled first rudimentary experimental setup to make sure everything fit• Cut PVC pipes to necessary lengths• Tested the DAQ software that works with the new equipment and successfully measured data• Took a picture for the midpoint presentation | EGR 2 nd floor |
| 7:00 PM to 8:00 PM | Finalized midpoint presentation <ul style="list-style-type: none">• The team went over each slide and what each team member would say for the presentation. | EGR 2 nd floor |

Table 2. Tasks Assigned.

| Task | Person Assigned |
|---|-----------------|
| Complete and submit minutes, email Dr. Trevas | Brianna |
| Practice for presentation | Everyone |
| Check ultrasonic meter & update website | Aziz |

