

MEETING MINUTES

Topic: Testing Proof

Monday 07/17/2017

5:00 pm – 7:00 pm

Minutes recorded by Abdullah Alazemi

Meeting called by Abdullah Alazemi

Attendees: Saud Almutairi, Mohammad Alajmi, Mahdi Alajmi, Mohammad Alkhalidi, Barjas Aldooseri

Please bring: laptop, any researches related to the design.

Table 1. Record of meeting.

5:00 pm to 5:45 pm	Begin Meeting <ul style="list-style-type: none">• The team started the meeting with reviewing what has been accomplished till this moment with the design.• Some suggestion were made for the testing proof, and how we could manage our methods.• Checking the availability of the team for next few days, to make some tests on our design.• The team started to look into the updated Gantt Chart to make sure we are on the schedule, also to finish everything on time.	Internet Café
5:45 pm to 6:35 pm	Discussion about Testing Proof. <ul style="list-style-type: none">• The design should be adjustable for different size of limbs.• The team is planning to have a different size of footplate for the final design and that would be easy to screw and unscrew so it could be adjustable.• The team is planning to mold the thermoplastic as soon as possible to test it with the final design with using Velcro tape that would hold the frame in this case.	Internet Café
6:35 pm to 7:00 pm	Make Plans for the Next Meeting <ul style="list-style-type: none">• The next meeting should be within 1 week, and every team member should make some researches about how to make sure our design is going to meet the ER.• Some of the team members will have conflicts, so the meeting might be changed due to the conflicts.	Internet Café

Next formal meeting: 07/24/2017, Internet Café, Cont Testing Proof.