

MEETING MINUTES

Topic: Set up the Project

Thursday 2/9/2017

6:00pm – 8:00pm

Minutes recorded by Yongzhen Li

Meeting called by Set up the Power System of Project

Attendees: Jarrah Albathali, Rakan Alhajraf, Aly Alharbi, Abdulrahman Almarri, Yongzhen Li

Table 1. Record of meeting.

6:00pm-7:00pm	Discuss the Ideas of Battery and Calculation Our team talked about every team member's ideas about battery. According to the consideration the cost, power and lifetime of each idea, our team determined the best one as the power system of project. Also the team did some calculation about the efficiency, output power and the force which be provided by power system in order to ensure the power system could support the easel move.	Engineering Building
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<p>7:00pm-8:00pm</p>	<p>Set up the Power System</p> <p>According the preparation, our team started to set up the power system. The power system support the force to motor, the motor is on the beam that connect to the easel, and also the team used wire to connect the power system, motor and remote control. People could use remote control to turn off or turn on the power system, then could control the motor make the easel go up or go down.</p>	<p>Engineering Building</p>
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Table 2. Tasks Assigned.

<p>Task</p>	<p>Person Assigned</p>
<p>Discuss the Power System</p>	<p>All Team Members</p>
<p>Research about Battery and Calculation</p>	<p>Yongzhen Li, Aly Alharbi, Rakan Alhajraf</p>

Set up the Power System	Jarrah Albathali, Abdulrahman Almarri
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Next meeting: 2/13/2017, Engineering Building, at 6:00pm.