

# MEETING MINUTES

## Topic: Update

Wednesday , 07/25/2017

5:00 pm – 7:00 pm

Minutes recorded by Mohammad Alfadhli

Meeting called by Yousef Alhaddad

Attendees: Muhammad Alhajri, Naser Alhajri, Yousef Alhaddad, Mohammad Alfadhli and Abdulaziz Alajmi

Table 1. Record of meeting.

<b>5:00 pm to 5:30 pm</b>	<b>Discussion</b> <ul style="list-style-type: none"><li>• We have talked about the update that we made</li><li>• And sent email to our client about the changes</li><li>• We worked on the update assignment which is due on Wednesday and we finished it</li></ul>	Internet cafe
<b>5:30 pm to 6:30 pm</b>	<b>Discussion about the work</b> <ul style="list-style-type: none"><li>• We finalize the work between the team member</li><li>• Mohammad Alfadhli will work in the extra credit</li><li>• Yousef and Aziz will work in the poster</li><li>• Naser and Muhammad will work in the report</li><li>• The team member will make 5 video from the lecture</li></ul>	Internet cafe
<b>6:30 pm to 7:00 pm</b>	<b>Plan for next meeting</b> <ul style="list-style-type: none"><li>• Our next meeting will be on Sunday</li><li>• Try to finish the all the work</li><li>• Check the work after your team member worked right</li></ul>	Internet cafe

Next formal meeting: 07/30/2017, Internet Cafe, Engineering Building, at 5:00 pm.