

MEETING MINUTES

Topic: Test proof and Poster

Wednesday , 07/18/2017

4 pm – 6 pm

Minutes recorded by Mohammad Alhajri

Meeting called by Yousef Alhaddad

Attendees: Muhammad Alhajri, Naser Alhajri, Yousef Alhaddad, Mohammad Alfadhli and Abdulaziz Alajmi

Table 1. Record of meeting.

4:00 pm to 4:30 pm	Discussion <ul style="list-style-type: none">• We gather as a team to talk about what we had done.• We make plan for the next two weeks and what each one will do.• We collect our work and put it in flash drive to give it to our client.	Internet cafe
4:30 pm to 5:30 pm	Discussion about the test proof and the poster <ul style="list-style-type: none">• We have split the work between the group member• Two will take care of the test proof and three will take care of the poster.• We will make some of the videos in the weekend and figure out how it will be.	Internet cafe
5:30 pm to 6:00 pm	Plan for next meeting <ul style="list-style-type: none">• Start making the videos about the lecture and the test proof.• Find sophomore and junior student to test them.• See the example of the posters that other groups did in last semester.• Try to be done with the work that left	Internet cafe

Next formal meeting: 07/23/2017, Internet Cafe, Engineering Building, at 2:00 pm.