

MEETING MINUTES

Topic: research assignment

Minutes recorded by: Mohammad Alhuseni

Meeting called by: Jali Aljuraid,

Date: Thursday 10-5-2017

Attendees: Jali Aljuraid, Abdulwahab Alkandari, Abdallah AlSharrah, Mohammad Alhuseni

Please bring: Logbooks, Laptop, Notes

Table 1. Record of meeting.

4:00 pm to 5:00 pm	Discussion of Project Description <ul style="list-style-type: none">• Discussion led by Abdallah Alsharrah• Discussed Project research and Memo (Project background, client needs).	Engineering Building, EGR234
5:00 pm to 5:20 pm	Discussion of Team research <ul style="list-style-type: none">• Assign parts to research to each team member. Jali: <ul style="list-style-type: none">- circuits- sensors- toy design Abdallah: <ul style="list-style-type: none">- Technology- Working with special needs- Arduino programming Abdullwahab <ul style="list-style-type: none">- Mechanical skills- Software design- The mobility platform Mohammed <ul style="list-style-type: none">- Serial communication- Safety in device- How would it change their lives	Engineering Building, EGR234
5:20 pm to end	Plan for next meeting <ul style="list-style-type: none">• Jali Aljuraid will complete agenda for next meeting.	Engineering Building, EGR234

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Work on research assignment	All	10-6-2017	10-5-2017 by midnight