Ronnie D. Hudson Jr.

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Education

Northern Arizona University	B.S. Electrical Engineering	**Exp. Dec. 2015**
Northern Arizona University	minor of science Mathematics	**Exp. Dec. 2015**

Experience

EE 110/188/280 Grader   **Northern Arizona University (Engineering)**   **08/2013-Current**

- Grading papers of students in freshman level class and data entry of scores electronically.
- Assist engineering students in comprehension of the course material, i.e. basic circuits and digital logic.

Desk Assistant   **Northern Arizona University (Math & Stat)**   **01/2011-Current**

- Executing a variety of office management skills.
- Overseeing organization of applications and documents.
- Current department website programmer- maintain website as necessary, including changes to degree programs or personal information.
- Oversee supply purchases for department.

Lab 110/215 Teaching Assistant   **Northern Arizona University (Engineering)**   **09/2013-05/2014**

- Mentored students on how to complete lab work at a freshman level course.
- Demonstrated knowledge of basic computer logic and proper application.
- Demonstrated knowledge of digital logic and computer language.

Office Clerk   **Nevada Partners Inc.**   **08/01/2012-08/24/12**

- Operated office machines, such as photocopiers and scanners, facsimile machines, voice mail systems, and personal computer. Answer telephones, direct calls, and take messages.
- Communicated with customers, employees, and other individuals to answer questions, disseminate or explain information, take orders, and address complaints.
- Computed, recorded, and proofread data and other information, such as records or reports.
- Typed, formatted, proofread, and edited correspondences and other documents, from notes or dictating machines, using computers or typewriters.

Volunteer Teacher's Assistant   **Fitzgerald E.S.**   **10/2008-06/2010**

- Tutored 5th Grade students in Math and English. Graded papers and entered scores into electronically. Supervise students in classrooms, halls, cafeterias, school yards, and gymnasiums.
- Tutored and assisted children individually or in small groups to help them with mastering assignments and to reinforce learning concepts presented by teachers.
- Presented subject matter to students under the direction and guidance of teachers, using lectures, discussions, or supervised role-playing methods.

Skills and Achievements

- C, C++
- Java
- Python
- VHDL
- Teamwork & Leadership

- Instructing
- Critical Thinking
- Microsoft Word Certified
- 2012 Wushu Team Treasurer
- 2014 Wushu Team Coach