	Weekly Team Task and Status Meeting Report	Report #4
FUGU		

Team Fugu	**Meeting Date:** 2004.02.16
Project Title: OpenBSD Tools	
Team members present: All (Erik, Nauman, Thad, Ben)	**On-time:** All (Erik, Nauman, Thad, Ben)

Progress of Team Meetings

a) last meeting(s): 2004.02.09, 02.11, 02.15
b) next meeting(s): 2004.02.18, 02.20
c) Communication Problems: None.

Last week's Tasks: Status

Task Title: Requirements meeting with sponsor	**Task Initiation:** 2004.02.09	**Orig. Due Date:** 2004.02.13	**Status:** Complete
Who (%): All team members attended.			
Description: We will met with the sponsor and went over the draft of our requirements document.			
Outcome/Progress: Complete.			
Task Eval: Was instrumental in requirements document revision.			

Task Title: Project development plan revision	**Task Initiation:** 2004.02.09	**Orig. Due Date:** 2004.02.16	**Status:** Submitted
Who (%): Ben: 40%; Erik: 30%; Thad: 15%; Nauman: 15%			
Description: Revised development plan based on Dr. Doerry's suggestions and observations.			
Progress: Completed and submitted.			
Task Eval: Improved on original plan.			

Task Title: Home test machine acquisition	**Task Initiation:** Various	**Orig. Due Date:** Rough	**Status:** Complete
Who (%): Each team member individually			
Description: Acquire additional test computers for home use			
Progress: Nauman, Erik, and Thad have test machines. Ben has added a third boot to his own PC.			
Task Eval: Should greatly increase productivity.			

Task Title: Tepatche study	**Task Initiation:** 2004.02.08	**Orig. Due Date:** None	**Status:** This phase complete
Who (%): All team members			
Description: Ernest has suggested we base our automatic patching tool on Tepatche, an existing automated OpenBSD patching tool. We need to familiarize ourselves with the Tepatche program and code, determine its strengths and weaknesses, and confirm with Ernest what we need to add.			
Progress: We confirmed with sponsor Ernest that the primary addition required to Tepatche is binary patching.			
Task Eval: Studying Tepatche is an ongoing process, but this phase is complete.			

This week's Tasks: Work plan

Task Title: Requirements document	Task Initiation: 2004.02.02	Orig. Due Date: 2004.02.13, changed to 2004.02.18	Status: Complete
Who (%): Ben: 40%; Erik: 20%; Nauman: 20%; Thad: 20%			
Description: Requirements document to explain what is needed for the project			
Outcome/Progress: Finished first draft, showed to sponsor, revised based on feedback.			
Task Eval: Satisfactory.			

Task Title: Project presentation	Task Initiation: 2004.02.09	Orig. Due Date: 2004.02.13, changed to 2004.02.18	Status: Ready to present
Who (%): All team members contributed, all team members will present.			
Description: Presentation of project status			
Progress: Presentation is ready to go. Rehearsal planned for next meeting.			
Task Eval: On schedule.			

Task Title: Peer evals	Task Initiation: Various	Orig. Due Date: 2004.02.13, moved to 2004.02.18	Status: Various
Who (%): Each team member individually			
Description: Second peer evaluation			

Task Title: Installation flow chart	Task Initiation: 2004.02.09	Orig. Due Date: None	Status: In progress
Who (%): Ben			
Description: Ben has volunteered to make a flow chart representing the existing OpenBSD installation procedure so that we have a visual guide for what our installation procedure needs to do.			
Progress: In the works.			

Task Title: Contact Tepatche author	Task Initiation: 2004.02.16	Orig. Due Date: None	Status: Pending
Who (%): Ben			
Description: Ben has volunteered to contact the author of Tepatche and tell him we intend to modify his code to allow binary patching.			

Upcoming Tasks: Planning

Task Title: Tool study	Who (%): All team members; emphasis on Erik and Ben	Rough Due Date: Next week
Description: We are looking for more specific tools – shell scripting, Perl, Ncurses, ISO & FS extraction / creation, and others – for how best to design our tools.		
Progress: Ncurses is probably out as GUI has been dropped to bottom priority. Progress has been made in ISO and FS extraction and creation. At this point it looks as if we'll stick to the original shell scripting for installation and Perl for patching.		

Task Title: Logo selection	Who (%): Thad, Ben	Rough Due Date: By this weekend if time permits
Description: We should have a project logo, presumably a fugu. Adapting from other OpenBSD logos is a start, but we'd like to find an artist to draw an original logo all our own.		
Progress: Ben and Thad have been speaking with Jon Gardener, a graphic design student, who is eager to help with a design. They intended to finish by last weekend but time did not permit.		

Task Title: T-shirt design	Who (%): Thad	Rough Due Date: Next two weeks
Description: Tangential to project, but once logo is selected, FUGU T-shirt (parody of "FUBU" line) should be easy to generate. Intend to use 99dogs.com.		

Timeline check:

a) Meeting all relevant deadlines since they've been pushed back. Running a bit behind on less important projects like logo and T-shirt design.
b) Notebook current.
c) Website in good shape.

Other Problems / Other Issues:

Deadlines are tight and we are doing more work and meeting more often than previously, but no major issues at this point. Project going well.