

<i>FUGU</i>	Weekly Team Task and Status Meeting Report	Report #1
Team Fugu		Meeting Date: 2004.02.02
Project Title: OpenBSD Tools		
Team members present: All (Erik, Nauman, Thad, Ben)		On-time: All (Erik, Nauman, Thad, Ben)

Progress of Team Meetings

- a) last meeting(s): 2004.01.30
- b) next meeting(s): 2004.02.04
- c) Communication Problems: None.

Last week's Tasks: Status

Task Title: Team notebook	Task Initiation: 2004.01.27	Orig. Due Date: 2004.01.30	Status: Up-to-date
Who (%): Nauman: 85%; Erik: 5%; Thad: 5%; Ben: 5%			
Description: Project notebook, primarily including notes from meeting with sponsors			
Outcome/Progress: Up-to-date. "Completed" doesn't seem quite accurate as of course the notebook will continue to evolve throughout the project.			
Task Eval: Current and should be useful.			

Task Title: Project development plan	Task Initiation: 2004.01.30	Orig. Due Date: 2004.02.02	Status: Completed
Who (%): Erik: 30%; Nauman: 20%; Thad: 20%; Ben: 20%			
Description: Road map for development of project			
Outcome/Progress: Completed. Each team member wrote a portion and reviewed the entire document.			
Task Eval: Should provide useful framework for project development.			

This week's Tasks: Work plan

Task Title: Peer evals	Task Initiation: Various	Orig. Due Date: 2004.02.02	Status: Various
Who (%): Each team member individually			
Description: First peer evaluation			

Task Title: CVS/shell scripting research	Task Initiation: 2004.01.30	Orig. Due Date: Date: Rough	Status: CVS completed, shell scripting in progress
Who (%): Ben: 70%; Erik: 30%			
Description: Researching shell scripting for main interface and CVS for version handling.			
Progress: Ben has set up a CVS repository in the fugu/cvs directory. Erik has examined the shell scripting for the current version of the BSD installation software and deems it unfit for our use. We will need to find some other route, possibly recoding from the ground up with the current code as a guide.			

Task Title: Requirements document	Task Initiation: 2004.02.02	Orig. Due Date: 2004.02.13	Status: In progress
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Who (%): Intended to be split relatively evenly; Ben has volunteered to integrate various portions
Description: Requirements document to explain what is needed for the project

Task Title: Project presentation	Task Initiation: Pending	Orig. Due Date: 2004.02.13	Status: Pending
Who (%): Intended to be split relatively evenly; Nauman will integrate various portions			
Description: Presentation of project status			

Upcoming Tasks: Planning

Task Title: Home test machine acquisition	Who (%): Each team member individually	Rough Due Date: Next 1-2 weeks
Description: Acquire additional test computers for home use		

Task Title: Next meeting with sponsors	Who (%): All members	Rough Due Date: 2004.02.17
Description: Another meeting with team sponsors		

Task Title: Logo selection	Who (%): Thad, Nauman	Rough Due Date: Next week some time
Description: We should have a project logo, presumably a fugu. Adapting from other OpenBSD logos is a start, but we'd like to find an artist to draw an original logo all our own.		

Task Title: T-shirt design	Who (%): Thad	Rough Due Date: Next two weeks
Description: Tangential to project, but once logo is selected, FUGU T-shirt (parody of "FUBU" line) should be easy to generate. Intend to use 99dogs.com.		

Timeline check:

- a) Meeting all project deadlines ahead of schedule.
- b) Notebook in early phases but current.
- c) Website also in early phases but serviceable.

Other Problems / Other Issues:

No major issues at this point. Project still going very well.