

# Weekly Team Task Report

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<b>Team:</b> S.A.R.C.I.				<b>Date:</b> 11/02/2021			
<b>Project Title:</b> Site Weather and Power Recorder							
	<b>Dylan</b> Present On-time		<b>Randy</b> Present On-time		<b>Vidal</b> Present On-time		<b>Jabril</b> Present On-time

## Recent Meetings:

- 11/02/2021 @ Cline Library
- 11/04/2021 @ Cline Library
- 11/08/2021 @ Discord
- 11/09/2021 @ Discord

## TASKS COMPLETED since last meeting:

<b>Task Title:</b> Final Tech Feasibility	<b>Who(%):</b> Equal	<b>Orig. Due Date:</b> 11/2/21	<b>Status:</b> COMPLETE
<b>Who (%):</b> Equal Split			
<b>Description:</b> We will come up with a feasible design for our project to meet the specs the client wants within the time we are allotted.			
<b>Expected Outcome:</b> Complete the rough draft of Tech Feasibility rough draft to show to Han			

<b>Task Title:</b> Mini-team updates	<b>Task Initiation:</b> 11/1	<b>Orig. Due Date:</b> 11/5	<b>Status:</b> COMPLETE
<b>Who (%):</b> Dylan 100%			
<b>Description:</b> We will come up with a feasible design for our project to meet the specs the client wants within the time we are allotted.			
<b>Expected Outcome:</b> Complete the rough draft of Tech Feasibility rough draft to show to Han			

## This Week's Tasks: Work plan for coming week

<b>Task Title:</b> Requirements Specification Document Draft	<b>Who(%):</b> Equal	<b>Orig. Due Date:</b> 11/15	<b>Status:</b> IN-PROGRESS
<b>Who (%):</b> Equal Split			
<b>Description:</b> We will finish the Requirements Specifications Document Draft			
<b>Expected Outcome:</b> Complete the Requirements Specifications rough draft to show to Han			

<b>Task Title:</b> Design Review	<b>Who(%):</b> Equal	<b>Orig. Due Date:</b> 11/15	<b>Status:</b> IN-PROGRESS
<b>Who (%):</b> Equal Split			
<b>Description:</b> We will finish the Design Review and do a dry run of our Design Review Presentation			
<b>Expected Outcome:</b> Complete the Design Review 1 and show Han our Design Review Presentation in addition to sending it to General Dynamics.			

## Upcoming Tasks: Planning

<b>Task Title:</b> Requirements Specification Document Final	<b>Who(%):</b> Equal	<b>Orig. Due Date:</b> 11/29	<b>Status:</b> IN-PROGRESS
<b>Who (%):</b> Equal Split			
<b>Description:</b> We will finish the Final Requirements Specifications Document Draft			
<b>Expected Outcome:</b> Complete the Requirements Specifications Final by fixing mistakes using critiques Han gave us on the rough draft.			

<b>Task Title:</b> Project Info Mini-Video	<b>Who(%):</b> Equal	<b>Orig. Due Date:</b> 11/29	<b>Status:</b> IN-PROGRESS
<b>Who (%):</b> Equal Split			
<b>Description:</b> We will finish the Project Info Mini Video			
<b>Expected Outcome:</b> Complete the Mini Video by the 29th			

<b>Task Title:</b> Technical Prototypes Demos	<b>Who(%):</b> Equal	<b>Orig. Due Date:</b> 11/29	<b>Status:</b> IN-PROGRESS
<b>Who (%):</b> Equal Split			
<b>Description:</b> : We will complete our approved and scheduled Technical Prototypes Demos.			
<b>Expected Outcome:</b> General Dynamics will approve our Technical Prototype Demos then we will submit them.			

## Other Problems / Other Issues:

We will be meeting everyday for a two hour block of time except on Wednesdays.

Jabril and Vidal a little late to team meeting on 11/08 (30 minutes late)

Jabril missed the team meeting and on 11/09 (In hospital for rolled ankle)