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|  | **Weekly Team Task Report** | **9** |

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| Team: S.A.R.C.I. | | | | | | **Date: 11/16/2021** | | |
| **Project Title: Site Weather and Power Recorder** | | | | | | | | |
|  | **Dylan**  Present  On-time |  | **Randy**  Present  On-time |  | **Vidal**  Present  On-time | |  | **Jabril**  Present  On-time |

### Recent Meetings:

* 11/02/2021 @ Cline Library
* 11/08/2021 @ Discord
* 11/15/2021 @ Discord

### TASKS COMPLETED since last meeting:

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| **Task Title:** Final Tech Feasibility | **Who(%):** Equal | **Orig. Due Date:** 11/2/21 | **Status:** IN-PROGRESS |
| **Who (%):** Equal Split | | | |
| **Description:** We will come up with a feasible design for our project to meet the specs the client wants within the time we are allotted. | | | |
| **Expected Outcome:** Complete the rough draft of Tech Feasibility rough draft to show to Han | | | |

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| **Task Title:** Mini-team updates | **Task Initiation:**  11/1 | **Orig. Due Date:** 11/5 | **Status:** COMPLETE |
| **Who (%):** Dylan 100% | | | |
| **Description:** We will come up with a feasible design for our project to meet the specs the client wants within the time we are allotted. | | | |
| **Expected Outcome:** Complete the rough draft of Tech Feasibility rough draft to show to Han | | | |

### This Week’s Tasks: Work plan for coming week

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| **Task Title:** Requirements Specification Document Draft | **Who(%):** Equal | **Orig. Due Date:** 11/15 | **Status:** IN-PROGRESS |
| **Who (%):** Equal Split | | | |
| **Description:** We will finish the Requirements Specifications Document Draft | | | |
| **Expected Outcome:** Complete the Requirements Specifications rough draft to show to Han | | | |

### Upcoming Tasks: Planning

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| **Task Title:** Design Review | **Who(%):** Equal | **Orig. Due Date:** 11/15 | **Status:** IN-PROGRESS |
| **Who (%):** Equal Split | | | |
| **Description:** We will finish the Design Review and do a dry run of our Design Review Presentation | | | |
| **Expected Outcome:** Complete the Design Review 1 and show Han our Design Review Presentation in addition to sending it to General Dynamics. | | | |

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| **Task Title:** Requirements Specification Document Final | **Who(%):** Equal | **Orig. Due Date:** 11/29 | **Status:** IN-PROGRESS |
| **Who (%):** Equal Split | | | |
| **Description:** We will finish the Final Requirements Specifications Document Draft | | | |
| **Expected Outcome:** Complete the Requirements Specifications Final by fixing mistakes using critiques Han gave us on the rough draft. | | | |

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| **Task Title:** Project Info Mini-Video | **Who(%):** Equal | **Orig. Due Date:** 11/29 | **Status:** IN-PROGRESS |
| **Who (%):** Equal Split | | | |
| **Description:** We will finish the Project Info Mini Video | | | |
| **Expected Outcome:** Complete the Mini Video by the 29th | | | |

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| **Task Title:** Technical Prototypes Demos | **Who(%):** Equal | **Orig. Due Date:** 11/29 | **Status:** IN-PROGRESS |
| **Who (%):** Equal Split | | | |
| **Description: :**We will complete our approved and scheduled Technical Prototypes Demos. | | | |
| **Expected Outcome:** General Dynamics will approve our Technical Prototype Demos then we will submit them. | | | |

### Other Problems / Other Issues: N/A