





Weekly Team Task Report

04

Team: HomeAide				Date: Oct 05, 2020			
Project Title: AT@ Home: An automated advisor for assistive technologies							
	Seth Borkovec Present On-time		Courtney Richmond Present On-time		Noah Baxter Present On-time		Ethan Donnelly Present On-time

Recent Meetings:

- Client Meeting: Thursday, 10/01/2020, 15:30 PM – 16:17 PM
- Team Meeting: Saturday, 10/03/2020, 11:30 AM - 12:40 PM

TASKS COMPLETED since last meeting:

Task Title: Second stage of website initiation	Task Initiation: 09/19/2020	Orig. Due Date: 09/30/2020	Status: 100%
Who (%): Courtney 100%			
Description: The website initiation should include team name, logo, members and their roles, team mentor, links to documents and the Mini-Intro. The website should make use of a professional looking template.			
Expected Outcome: The website is fully initialized including the required sections as described in the second stage and first stage of the website initiation.			

Task Title: Technology Research	Task Initiation: 09/26/2020	Orig. Due Date: 09/30/2020 @ midnight	Status: 100%
Who (%): Ethan - cross-platform app dev, Courtney - databases, Noah - cloud services, Seth - web frameworks			
Description: Research the subject assigned to you and be prepared to discuss your subject with the client including the metrics you are going to use to evaluate. Include your written notes in the Technological Feasibility document on the Google Drive.			
Expected Outcome: Each person should be able to discuss their subject with the client, including providing metrics that will be used for analysis. Each person will have typed in notes in the "Technological Analysis section of the Technological Feasibility document.			

Task Title: Tech Challenges section of Tech Feasibility document	Task Initiation: 09/26/2020	Orig. Due Date: 10/02/2020 @ midnight	Status: 100%
Who (%): Seth 100%			
Description: Write out the tech challenges section as a rough draft to be reviewed by the group.			
Expected Outcome: The tech challenges section will be ready to be reviewed by the group as a rough draft.			

This week's Tasks: Work plan for coming week

Task Title: HIPAA compliance research	Task Initiation: 10/03/2020	Orig. Due Date: 10/08/2020 @ 15:30	Status: 0%
Who (%): Noah 100%			
Description: Contact the HIPAA coordinator at NAU and discuss if the information we intend to collect from the user falls under HIPAA regulations. If they do fall under HIPAA regulations, what do we need to do to be compliant?			
Expected Outcome: Noah will have determined which information we can collect outside of HIPAA, and which information falls under HIPAA regulations. He will also have the steps we need to take to be compliant for information that does fall under HIPAA regulations.			

Task Title: Tech pricing	Task Initiation: 10/03/2020	Orig. Due Date: 10/08/2020 @ 15:30	Status: 25%
Who (%): Courtney - database pricing Noah - cloud services pricing Ethan - mobile app development pricing Seth - web framework pricing			
Description: Gather information about the pricing of the techs we might use for the client so that the client can decide on paying for a service or to use free services.			
Expected Outcome: Each member will have compiled the information about the pricing of their tech category to inform the client at the meeting on Thursday. Ideally, a written document to send to the client before the meeting is preferred.			

Task Title: Tech Analysis section of the Tech Feasibility document	Task Initiation: 10/03/2020	Orig. Due Date: 10/08/2020 @ midnight	Status: 10%
Who (%): Courtney - database pricing Noah - cloud services pricing Ethan - mobile app development pricing Seth - web framework pricing			
Description: Complete the write ups for each category including an introduction to the category, the alternatives, explaining criteria, analyzing the alternatives, choosing an alternative, and justifying the choice.			
Expected Outcome: This section will be completed including all the parts listed in the description, and ready for review by the mentor.			

Task Title: Tech Feasibility draft	Task Initiation: 10/03/2020	Orig. Due Date: 10/08/2020 @ midnight	Status: 50%
Who (%): Courtney - Tech Analysis Noah - Tech Analysis Ethan - Tech Analysis Seth - Introduction, Tech Challenges, Tech Analysis			
Description: The draft must have the Introduction, Tech Challenges, and the Tech Analysis sections completed by the due date. Ideally the Tech Integration and Conclusion will also be included, but these sections depend on the results of the Tech Analysis section for which we want to focus on.			
Expected Outcome: The completed parts of the document include the Introduction, Tech Challenges, and the Tech Analysis.			

Upcoming Tasks: Planning

Task Title: Technological Feasibility Final	Who (%): Team Effort 100%	Rough Due Date: 10/23/2020 @ noon
Description: Discuss the technological challenges that must be overcome in the project and research and compare the technologies that might be used to solve these challenges. Decide on which technology will be used.		

Task Title: Peer Evaluation #2	Who (%): Entire Team	Rough Due Date: 10/23/2020 @ noon
Description: Second evaluation of the team members.		

Task Title: Team Updates in class	Who (%): Seth 100%	Rough Due Date: 10/23/2020 @ noon
Description: Verbally give up to 3 minutes of updates about the project to the class.		

Other Problems / Other Issues:

- N/A